

Brightsand Lake Regional Park Authority



January 22, 2024
7:00 p.m.
Town of St. Walburg
Council Chambers

Meeting called by: Chairperson Clinton Parker **Type of meeting:** Regular Monthly Meeting

Facilitator: Chairperson Clinton Parker **Note taker:** Shiloh Bronken

Attendees: Board Members Present: Clinton Parker, Tara Gurnsey (formerly Nedelec) - Virtual, Victor Hamm, Darcy Wildeman - Virtual, Paul Schiller, and John Florizone - Virtual
Guest[s]: Shiloh Bronken

Call to Order by Interim Chairman Clinton Parker at 7:02 p.m.

Welcome to Board Members and Guests.

Acknowledged that Signing Authority Tara Nedelec has been changed to Tara Gurnsey; documents at Synergy Credit Union have been updated.

Minutes

	MOTION	
Agenda	01-2024-001	V. Hamm
The Brightsand Lake Regional Park Authority adopts the January 22, 2024 Agenda as presented.		
		Carried

Interim Chairman Clinton Park steps down from the Chairman position.
Administrator Shiloh Bronken called for nominations for the Chairman Position.

	MOTION	
Chairperson Nomination	01-2024-002	D. Wildeman
Clinton Parker nominated for the Chairman Position until December 31, 2024.		
		Carried

	MOTION	
Nominations Cease for the Chairperson Position	01-2024-003	V. Hamm
The Brightsand Lake Regional Park Authority ceases nominations for the Chairman Position.		
		Carried

Clinton Parker accepts the nomination as Chairman of the Brightsand Lake Regional Park Authority and resumes the position.

 CHAIRPERSON

 ADMINISTRATION

MOTION

October 18, 2023 Regular Meeting Minutes

01-2024-004

T. Nedelec

The Brightsand Lake Regional Park Authority approves the October 18, 2023 Regular Scheduled Meeting Minutes as presented.

Carried

MOTION

Statement of Financial Activities as of December 31, 2023

01-2024-005

P. Schiller

The Brightsand Lake Regional Park Authority acknowledges the Statement of Financial Activities as of December 31, 2023 as presented.

Carried

MOTION

Accounts for Payment – as of December 31, 2023

01-2024-006

D. Wildeman

The Brightsand Lake Regional Park Authority approves the Accounts for Payment as of December 31, 2023 totalling \$26,962.31.

Carried

MOTION

Accounts for Payment – as of January 22, 2024

01-2024-007

V. Hamm

The Brightsand Lake Regional Park Authority approves the Accounts for Payment as of January 22, 2024 totalling \$1,559.07.

Carried

MOTION

North West Mutual Aid 2024 Appointment

01-2024-008

P. Schiller

The Brightsand Lake Regional Park Authority appoints Victor Hamm as the 2024 Representative for the Northwest Mutual Aid Area.

Carried

MOTION

Board of Revision 2024 Appointment

01-2024-009

J. Florizone

The Brightsand Lake Regional Park Authority appoints the following as the Appeal Board for 2024:

- Western Municipal Consulting, PO Box 149, Meota, SK S0M 1X0

Carried

 CHAIRPERSON
 ADMINISTRATION

MOTION

Development Officer 2024 Appointment

01-2024-010

V. Hamm

The Brightsand Lake Regional Park Authority appoints Paige Hundt, Municipal Planner of the Rural Municipality of Mervin No. 499 as the Development Officer for 2024.

Carried

MOTION

Building Officials 2024 Appointment

01-2024-011

D. Wildeman

The Brightsand Lake Regional Park Authority appoints the following as Building Officials for 2024:

- JWS Inspection Services – Jeff Sydoryk and
- Svoboda Homes Construction and Inspections – Jeff Svoboda

Carried

MOTION

Job Descriptions

01-2024-012

J. Florizone

The Brightsand Lake Regional Park requests Administration to draft job descriptions that align with the Organizational Chart for review by the Board.

Carried

MOTION

Charitable Status Application

01-2024-013

J. Florizone

The Brightsand Lake Regional Park Authority requests Administration to complete an application with Canada Revenue Agency for Charitable Status.

Carried

MOTION

Website

01-2024-014

P. Schiller

The Brightsand Lake Regional Park Authority requests Administration to create a website with brightsandlake.org as the domain name.

Carried

MOTION

2023 Annual Audited Financial Statement

01-2024-015

V. Hamm

The Brightsand Lake Regional Park Authority authorizes Clinton Parker, Chairperson to sign the 2024 Engagement with Vantage Chartered Professional Accountants.

Carried

 CHAIRPERSON
 ADMINISTRATION

MOTION

Correspondence to Rural Municipality of Mervin No. 499

01-2024-016

J. Florizone

The Brightsand Lake Regional Park Authority sends correspondence to the Rural Municipality of Mervin No. 499, acknowledging that Shiloh Bronken provides administrative services to the Board; furthermore, that the Authority requests the support of the Rural Municipality of Mervin No. 499 Council for continuation of such administrative services to preserve data and information continuity.

Carried

MOTION

Adjournment

01-2024-017

J. Florizone

The Brightsand Lake Regional Park Authority adjourns the January 22, 2024 Meeting at 9:00 p.m.

Carried

Other Information

Special Notes:

Next Meeting – 7:30 p.m. on Monday, February 26, 2024 at the Town of St. Walburg Council Chambers

CP

CHAIRPERSON

SB

ADMINISTRATION