

# Brightsand Lake Regional Park Authority



March 25, 2024  
7:00 p.m.  
SWDFRA Firehall

---

**Meeting called by:** Chairperson Clinton Parker      **Type of meeting:** Regular Monthly Meeting

---

**Facilitator:** Chairperson Clinton Parker      **Note taker:** Shiloh Bronken

**Attendees:** Board Members Present: Clinton Parker, Tara Gumsey, Victor Hamm, Darcy Wildeman, Paul Schiller, and John Florizone - Virtual  
Guest[s]: Shiloh Bronken

---

Call to Order by Chairman Clinton Parker at 7:02 p.m.  
Welcome to Board Members and Guests.

## Minutes

---

**Agenda**      **MOTION**  
03-2024-003      P. Schiller

The Brightsand Lake Regional Park Authority adopts the March 25, 2024 Agenda as revised.

**Carried**

**February 26, 2024 Minutes**      **MOTION**  
03-2024-004      V. Hamm

The Brightsand Lake Regional Park Authority approves the February 26, 2024 Regular Scheduled Meeting Minutes as presented.

**Carried**

### Outstanding Business

- Trout Pond – Gate completed, dirt – compaction testing (RMI), Mitchell Bros needs a couple of days, black dirt – slumping; Water Security Agency Permit extension requested; requires additional sloping
- Canada Revenue Agency – no update at this time
- Sewer Bylaw – no update at this time
- Internet Access – ACCESS Communications email, discussion about promotions
- 2024 Fee Schedule
- 2024 Capital Project – to be TABLED until next meeting
- Policy Manual – Including Firepits

**Starlink Internet Access**      **MOTION**  
03-2024-005      J. Florizone

The Brightsand Lake Regional Park Authority invests in Starlink Internet Access Package with an estimated cost of up to \$1,000.00 plus taxes.

**Carried**

\_\_\_\_ CHAIRPERSON

 ADMINISTRATION



**MOTION**

**2024 Fee Schedule**

**03-2024-006**

P. Schiller

The Brightsand Lake Regional Park Authority approves the 2024 Fee Schedule as presented by Administration.

**Carried**

**MOTION**

**First Aid / CPR Training**

**03-2024-007**

V. Hamm

The Brightsand Lake Regional Park Authority approves the Park Operations Manager and Maintenance Manager to attend First Aid / CPR Training on April 20, 2024.

**Carried**

**MOTION**

**Statement of Financial Activities as of February 29, 2024**

**03-2024-008**

D. Wildeman

The Brightsand Lake Regional Park Authority accepts the Statement of Financial Activities as of February 29, 2024 as presented at the March 25, 2024 Meeting.

**Carried**

**MOTION**

**Accounts for Payment as of March 25, 2024**

**03-2024-009**

D. Wildeman

The Brightsand Lake Regional Park Authority approves the List of Accounts for Payment as of March 25, 2024 totaling \$18,528.40.

**Carried**

**MOTION**

**Park Operations Manager for 2024**

**03-2024-010**

P. Schiller

The Brightsand Lake Regional Park Authority offers Kim Gardner the Park Operations Manager effective April 1, 2024 to September 30, 2024 with seasonal compensation of \$5,000.00 per month gross.

**Carried**

**MOTION**

**Closed Session – LAFOIP Section 16(1)(b)**

**03-2024-011**

P. Schiller

The Brightsand Lake Regional Park Authority March 25, 2024 Regular Meeting goes to Closed "In-Camera" Session at 8:15 p.m. pursuant to *The Local Authority Freedom of Information and Protection of Privacy Act Section 16(1)(b)*.

**Carried**

\_\_\_\_ CHAIRPERSON  
AB ADMINISTRATION

*CS*

**MOTION**

**Resume Open Session**

**03-2024-012** D. Wildeman

The Brightsand Lake Regional Park Authority March 25, 2024 Regular Meeting resumes Open Session at 8:23 p.m.

**Carried**

**MOTION**

**Engagement with Legal**

**03-2024-013** D. Wildeman

The Brightsand Lake Regional Park Authority approves the Executive Committee to engage with legal.

**Carried**

**MOTION**

**2024 Seasonal Sites Wait List**

**03-2024-014** C. Parker

The Brightsand Lake Regional Park Authority approves the 2024 Seasonal Site Wait List as presented by Administration.

**Carried**

**MOTION**

**St. Walburg and District Fire and Rescue Association – Drone Donation**

**03-2024-015** T. Gurnsey

The Brightsand Lake Regional Park Authority commits a combination of up to \$1,000.00 to the St. Walburg and District Fire and Rescue Association request for the drone donation, with support of the Brightsand Lake Cabin Owners Association.

**Carried**

**MOTION**

**2024 Firewood Tenders**

**03-2024-016** V. Hamm

The Brightsand Lake Regional Park Authority requests the Park Operations Manager to create a Firewood Tender for up to ten (10) cords; furthermore, that the Park Operations Manager engage with previous suppliers to provide the information.

**Carried**

**MOTION**

**2024 Capital Projects**

**03-2024-017** P. Schiller

The Brightsand Lake Regional Park Authority TABLES discussion of 2024 Capital Projects to the April 22, 2024 Regular Scheduled Meeting.

**Carried**

\_\_\_\_ CHAIRPERSON

 ADMINISTRATION



**MOTION**

**Adjournment**

**03-2024-018**

D. Wildeman

The Brightsand Lake Regional Park Authority adjourns the March 25, 2024 Meeting at 8:45 p.m.

**Carried**

***Other Information***

---

**Special Notes:**

***Next Meeting – 7:30 p.m. on Monday, April 22, 2024 at the SWDFRA Firehall***

\_\_\_\_ CHAIRPERSON

AB ADMINISTRATION

*CP*