

Brightsand Lake Regional Park Authority



May 9, 2024
7:30 p.m.
SWDFRA Firehall

Meeting called by: Chairperson Clinton Parker **Type of meeting:** Regular Monthly Meeting

Facilitator: Chairperson Clinton Parker **Note taker:** Shiloh Bronken

Attendees: Board Members Present: Clinton Parker, Tara Gurnsey, Victor Hamm, Darcy Wildeman, Paul Schiller, John Florizone, and Jason Utz
Guest[s]: Shiloh Bronken and Kim Gardner

Call to Order by Chairman Clinton Parker at 7:32 p.m.
Welcome to new Board Member Jason Utz representing the
Town of St. Walburg, Board Members and Guests.

Minutes

Agenda **MOTION**
05-2024-001 D. Wildeman

The Brightsand Lake Regional Park Authority adopts the May 9, 2024 Agenda as presented.

Carried

Outstanding Business

- Capital Projects: Trout Pond – during maintenance, waterlines to group sites were broken; trout arrive on May 15, 2024, may require travel to Maidstone
- Canada Revenue Agency – no update
- Sewer Bylaw – draft will be available at the June Board Meeting

Capital Projects for the Saskatchewan Regional Parks 2024 Application **MOTION**
05-2024-002 J. Florizone

The Brightsand Lake Regional Park Authority requests Administration to apply with Saskatchewan Regional Parks for the following 2024 Capital Projects:

- Trout Pond – Phase III ~ \$21,000.00
- Electrical Upgrades ~ \$5,000.00
- Recreation Equipment ~ \$4,000.00
- Laundry Upgrades ~ \$4,500.00
- Operation Upgrades ~ \$15,000.00

Carried

Cp CHAIRPERSON

SB ADMINISTRATION

MOTION

Open Fires and Fireworks Bylaw 2024-03 – 1st Reading

05-2024-003

J. Florizone

The Brightsand Lake Regional Park Board completes first reading of Bylaw 2024-03 Respecting Open Fires and Fireworks at the May 9, 2024 Regular Meeting.

Carried

MOTION

Open Fires and Fireworks Bylaw 2024-03 – 2nd Reading

05-2024-004

P. Schiller

The Brightsand Lake Regional Park Board completes second reading of Bylaw 2024-03 Respecting Open Fires and Fireworks at the May 9, 2024 Regular Meeting.

Carried

MOTION

Open Fires and Fireworks Bylaw 2024-03 – Consideration of Three Readings

05-2024-005

D. Wildeman

The Brightsand Lake Regional Park Board approves the consideration of three readings of Bylaw 2024-03 Respecting Open Fires and Fireworks at the May 9, 2024 Regular Meeting.

**Unanimously
Carried**

MOTION

Open Fires and Fireworks Bylaw 2024-03 – 3rd Reading with Adoption

05-2024-006

J. Utz

The Brightsand Lake Regional Park Board completes third reading with adoption of Bylaw 2024-03 Respecting Open Fires and Fireworks at the May 9, 2024 Regular Meeting.

Carried

MOTION

Building Bylaw 2024-01 – 1st Reading

05-2024-007

D. Wildeman

The Brightsand Lake Regional Park Board completes first reading of Bylaw 2024-01 Respecting Buildings at the May 9, 2024 Regular Meeting.

Carried

MOTION

Building Bylaw 2024-01 – 2nd Reading

05-2024-008

J. Florizone

The Brightsand Lake Regional Park Board completes second reading of Bylaw 2024-01 Respecting Buildings at the May 9, 2024 Regular Meeting.

Carried

CP CHAIRPERSON

JB ADMINISTRATION

MOTION

**Bylaw 2024-02 to Control the Collection, Storage, and Disposal of Sewage – 05-2024-009 P. Schiller
1st Reading**

The Brightsand Lake Regional Park Board completes first reading of Bylaw 2024-02 to Control the Collection, Storage, and Disposal of Sewage at the May 9, 2024 Regular Meeting.

Carried

MOTION

**Bylaw 2024-02 to Control the Collection, Storage, and Disposal of Sewage – 05-2024-010 D. Wildeman
2nd Reading**

The Brightsand Lake Regional Park Board completes second reading of Bylaw 2024-02 to Control the Collection, Storage, and Disposal of Sewage at the May 9, 2024 Regular Meeting.

Carried

MOTION

**Bylaw 2024-02 to Control the Collection, Storage, and Disposal of Sewage – 05-2024-011 J. Utz
Consideration of Three Readings**

The Brightsand Lake Regional Park Board approves the consideration of three readings of Bylaw 2024-02 to Control the Collection, Storage, and Disposal of Sewage at the May 9, 2024 Regular Meeting.

**Unanimously
Carried**

MOTION

**Bylaw 2024-02 to Control the Collection, Storage, and Disposal of Sewage – 05-2024-012 J. Florizone
3rd Reading**

The Brightsand Lake Regional Park Board completes third reading of Bylaw 2024-02 to Control the Collection, Storage, and Disposal of Sewage at the May 9, 2024 Regular Meeting; furthermore, that the bylaw will come into effect upon the approval of Prairie North Health Authority.

Carried

MOTION

Boat Lift Location within the Brightsand Lake Regional Park 05-2024-013 D. Wildeman

The Brightsand Lake Regional Park Board approves the request of K. Bodnar for the installation of a boat dock and lift with the submission of a winter storage plan including an identification with current contact information approved by the Brightsand Lake Regional Park Authority; furthermore, that the Park Operations Manager and a Board Representative coordinate the installation at the May 9, 2024 Regular Meeting.

Carried

 CHAIRPERSON
 ADMINISTRATION

MOTION

Park Operation Manager's Report for May 2024

05-2024-014

P. Schiller

The Brightsand Lake Regional Park Authority receives and acknowledges the Park Operations Manager Report as presented at the May 9, 2024 Meeting.

Carried

MOTION

Rec Tech Power Products – Demonstration

05-2024-015

P. Schiller

The Brightsand Lake Regional Park Authority approves Rec Tech Power Products Demonstration adjacent to the old boat launch location on June 16, 2024 at the May 9, 2024 Regular Meeting.

Carried

MOTION

Firewood Supply Tender for 2024

05-2024-016

D. Wildeman

The Brightsand Lake Regional Park Authority awards the 2024 Firewood Supply Tender to Vern Millard at a rate of \$480.00 for three (3) cords with a \$100 delivery charge for the 2024 Season at the May 9, 2024 Regular Meeting..

Carried

MOTION

Sewage Disposal Services Tender for 2024

05-2024-017

P. Schiller

The Brightsand Lake Regional Park Authority awards the 2024 Sewage Disposal Services Tender with the quotes to be kept on file and that all callouts and service availability be documented, as follows:

- 1st Call – The Stool Bus at a rate of \$80.00 per tank; and
- 2nd Call – Smiley's Septic Service at a rate of \$80.00 per tank.

Carried

MOTION

Closed Session – LAFOIP Section 16(1)(b)

05-2024-018

D. Wildeman

The Brightsand Lake Regional Park Authority May 9, 2024 Regular Meeting goes to Closed "In-Camera" Session at 8:58 p.m. pursuant to *The Local Authority Freedom of Information and Protection of Privacy Act Section 16(1)(b)*.

Carried

MOTION

Resume Open Session

05-2024-019

P. Schiller

The Brightsand Lake Regional Park Authority May 9, 2024 Regular Meeting resumes Open Session at 9:08 p.m.

Carried

 CHAIRPERSON

 ADMINISTRATION

MOTION

Registered Correspondence for File No. 41707-T

05-2024-020

C. Parker

The Brightsand Lake Regional Park Authority requests the Chairman instruct the Regional Park Legal representative to send registered correspondence prepared by Thomson Fransoo of Battle River Law.

Carried

MOTION

2024 Hiring Schedule and Rates of Remuneration

05-2024-021

C. Parker

The Brightsand Lake Regional Park Authority approves the 2024 Hiring Schedule and Rates of Remuneration.

Carried

MOTION

2024 Mill Rate for Brightsand Lake Regional Park

05-2024-022

D. Wildeman

The Brightsand Lake Regional Park Authority approves the 2024 Mill Rate for the Rural Municipality of Mervin No. 499 tax purposes at 3.4.

Carried

MOTION

Correspondence

05-2024-023

J. Utz

The Brightsand Lake Regional Park Authority receives and acknowledges the correspondence as presented by Administration at the May 9, 2024 Regular Meeting.

Carried

MOTION

Casual Maintenance Support

05-2024-024

C. Parker

The Brightsand Lake Regional Park engages the Casual Maintenance Support Services of D. Goodfellow beginning May 1, 2024 until May 22, 2024 at a rate of \$32.00 per hour for up to eight (8) hours per day.

Carried

MOTION

Adjournment

05-2024-025

P. Schiller

The Brightsand Lake Regional Park Authority adjourns the May 9, 2024 Meeting at 9:57 p.m.

Carried

 CHAIRPERSON

 ADMINISTRATION

Other Information

Special Notes:

Next Meeting – 1:00 p.m. on Sunday , June 23, 2024 at the Brightsand Lake Regional Park Maintenance Shop

 CHAIRPERSON
 ADMINISTRATION