

Brightsand Lake Regional Park Authority



July 14, 2024

11:00 a.m.

BSLRP Maintenance Shop

Meeting called by: Chairperson Clinton Parker **Type of meeting:** Regular Monthly Meeting

Facilitator: Chairperson Clinton Parker **Note taker:** Shiloh Bronken

Attendees: Board Members Present: Clinton Parker, Victor Hamm, Darcy Wildeman, Paul Schiller, and John Florizone
Guest[s]: Shiloh Bronken and Kim Gardner

Regrets: Board Members: Tara Gurnsey and Jason Utz

Call to Order by Chairman Clinton Parker at 11:00 a.m.

Welcome to the Board Members and Guests.

Minutes

Agenda **MOTION**
07-2024-001 J. Florizone

The Brightsand Lake Regional Park Authority adopts the July 14, 2024 Agenda with the following additions:

- Garbage collection;
- Nuisance Properties;
- Concession; and
- In-Camera Closed Session pursuant to LAFOIP.

Carried

March 25, 2024 Minutes **MOTION**
07-2024-002 J. Florizone

The Brightsand Lake Regional Park Authority approves the March 25, 2024 Regular Scheduled Meeting Minutes as presented.

Carried

April 22, 2024 Minutes **MOTION**
07-2024-003 D. Wildeman

The Brightsand Lake Regional Park Authority approves the April 22, 2024 Regular Scheduled Meeting Minutes as presented.

Carried

CP CHAIRPERSON

SB ADMINISTRATION

MOTION

May 9, 2024 Minutes

07-2024-004

P. Schiller

The Brightsand Lake Regional Park Authority approves the May 9, 2024 Regular Scheduled Meeting Minutes as presented.

Carried

MOTION

June 23, 2024 Minutes

07-2024-005

V. Hamm

The Brightsand Lake Regional Park Authority approves the June 23, 2024 Regular Scheduled Meeting Minutes as presented.

Carried

Outstanding Business

- Trout Pond: Grass seeding to be completed in the fall as the grounds need to be harrowed
- Canada Revenue Agency: In progress, director update required prior to transition to Not for Profit
- Sewer Bylaw: Submitted to Prairie North Health Authority, phone call and message left
- Building Bylaw: Public Meeting to be scheduled for the Annual General Meeting
- Boat Docks and Lifts: 2 additional requests submitted to the Board
- Concession: Current tenant has requested that the upgrades are completed in the fall after the conclusion of the current tenancy; additional power source for events held on the Public Beach for consideration

MOTION

Boat Lift Location within the Brightsand Lake Regional Park

07-2024-006

J. Florizone

The Brightsand Lake Regional Park Authority approves the requests of G. Kirzinger and W. Woodman for the installation of a boat dock and lift with the submission of a winter storage plan including identification with current contact information approved by the Brightsand Lake Regional Park Authority; furthermore, that the Park Operations Manager and a Board Representative coordinate the installation at the July 14, 2024 Regular Meeting.

Carried

MOTION

Nuisance Properties

07-2024-007

D. Wildeman

The Brightsand Lake Regional Park Authority requests Administration to begin enforcement of Bylaw 01-2021 Abatement of Nuisances with the Lessee's of the following civic addresses:

- 103 North Subdivision;
- 127 North Subdivision;
- 236 South Subdivision; and
- 243 South Subdivision.

Carried

CF CHAIRPERSON

AB ADMINISTRATION

MOTION

2024 Casual Maintenance Support

07-2024-008

V. Hamm

The Brightsand Lake Regional Park Authority approves the engagement of D. Goodfellow for Casual Maintenance Support in 2024 at a rate of \$32.00 per hour at the Park Operation Manager's discretion.

Carried

MOTION

Compensation for 2024 Casual Maintenance Support

07-2024-009

C. Parker

The Brightsand Lake Regional Park Authority approves the compensation rate of \$32.00 per hour for D. Goodfellow for twenty-four (24) hours of maintenance support from June 16 to July 10, 2024.

Carried

MOTION

Concession Lessee Correspondence

07-2024-010

C. Parker

The Brightsand Lake Regional Park Authority requests that a response be sent to the current Concession Lessee correspondence received at the July 14, 2024 Regular Meeting.

Carried

MOTION

Park Operation Manager's Report as of July 14, 2024

07-2024-011

D. Wildeman

The Brightsand Lake Regional Park Authority receives and acknowledges the Park Operations Manager Report as presented at the June 23, 2024 Meeting.

Carried

MOTION

2025 Concession Management Invitation to Tender

07-2024-012

D. Wildeman

The Brightsand Lake Regional Park Authority requests Administration to complete an Invitation to Tender for Concession Management for the 2025 Camping Season; furthermore, to advertise the information on the Park website, Facebook Page, Posters, and The Bulletin Board, with a closing date of September 6, 2024 at 12:00 p.m. CST.

Carried

MOTION

Letter of Appreciation for Contributions to Brightsand Lake Regional Park Amenities

07-2024-013

C. Parker

The Brightsand Lake Regional Park Authority requests Administration to convey heartfelt appreciation for the efforts of Miles and Heather Schiller with the significant contributions to the Regional Park Amenities in 2023 and 2024.

Carried

CF CHAIRPERSON

AB ADMINISTRATION

MOTION

Closed Session – LAFOIP Section 16(1)(b)

07-2024-014

V. Hamm

The Brightsand Lake Regional Park Authority July 14, 2024 Regular Meeting goes to Closed "In-Camera" Session at 12:40 p.m. pursuant to *The Local Authority Freedom of Information and Protection of Privacy Act Section 16(1)(b)*.

Carried

Park Operations Manager Kim Gardner left the July 14, 2024 Meeting at 12:48 p.m.

MOTION

Resume Open Session

07-2024-015

P. Schiller

The Brightsand Lake Regional Park Authority July 14, 2024 Regular Meeting resumes Open Session at 1:03 p.m.

Carried

MOTION

Correspondence to Employee(s)

07-2024-016

J. Florizone

The Brightsand Lake Regional Park Authority requests correspondence to be sent to Employee(s) regarding the Vision of Brightsand Lake Regional Park and Confidentiality of Park documentation.

Carried

MOTION

Correspondence to the Brightsand Lake Regional Park Golf Committee

07-2024-017

D. Wildeman

The Brightsand Lake Regional Park Authority requests correspondence to be sent to the Golf Committee requesting representation of the Authority as a member; furthermore, that Paul Schiller be identified as the appointed representative.

Carried

MOTION

Northwest Mutual Aid Area

07-2024-018

C. Parker

The Brightsand Lake Regional Park Authority requests correspondence to be sent to the Northwest Mutual Aid Area to identify Kim Gardner as the Brightsand Lake Regional Park appointee.

Carried

 CHAIRPERSON

 ADMINISTRATION

MOTION

Adjournment

07-2024-019

P. Schiller

The Brightsand Lake Regional Park Authority adjourns the July 14, 2024 Meeting at 1:09 p.m.

Carried

Other Information

Special Notes:

Next Meeting – 11:00 a.m. on Sunday, August 11, 2024 at the Brightsand Lake Regional Park Maintenance Shop

AGM – 12:00 p.m. on Sunday, August 11, 2024 at the Brightsand Lake Regional Park Maintenance Shop

 CHAIRPERSON

 ADMINISTRATION