

# Brightsand Lake Regional Park Authority



August 11, 2024  
11:00 a.m.  
BSLRP Maintenance Shop

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**Meeting called by:** Chairperson Clinton Parker      **Type of meeting:** Regular Monthly Meeting

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**Facilitator:** Chairperson Clinton Parker      **Note taker:** Shiloh Bronken

**Attendees:** Board Members Present: Clinton Parker, Victor Hamm, Paul Schiller, Tara Gurnsey, Jason Utz, and John Florizone  
Guest[s]: Shiloh Bronken and Kim Gardner

**Regrets:** Board Members: Darcy Wildeman

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Call to Order by Chairman Clinton Parker at 10:50 a.m.  
Welcome to the Board Members and Guests.

## **Minutes**

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**Agenda**      **MOTION**  
**08-2024-001**      T. Gurnsey

The Brightsand Lake Regional Park Authority adopts the August 11, 2024 Agenda as presented.

**Carried**

**July 14, 2024 Minutes**      **MOTION**  
**08-2024-002**      J. Florizone

The Brightsand Lake Regional Park Authority approves the July 14, 2024 Regular Scheduled Meeting Minutes as presented.

**Carried**

**Park Managers Report as of August 11, 2024**      **MOTION**  
**08-2024-003**      P. Schiller

The Brightsand Lake Regional Park Authority accepts the Park Managers Report as verbally presented at the August 11, 2024 Regular Scheduled Meeting.

**Carried**

CP CHAIRPERSON

JB ADMINISTRATION

**MOTION**

**Lease Transfers**

**08-2024-004**

C. Parker

The Brightsand Lake Regional Park Authority approves the following Lease Transfers due to the sale of cabins in the Brightsand Lake Regional Park:

- Lot 2, Block 2, Plan No. 66B09733 – South Subdivision;
- Lot 3, Block 2, Plan No. 66B09734 – North Subdivision; and
- Lot 11, Block 3, Plan 102352575 – North Subdivision.

**Carried**

**MOTION**

**2023 Financial Statement**

**08-2024-005**

J. Florizone

The Brightsand Lake Regional Park Authority approves the 2023 Financial Statement as prepared by Vantage Chartered Accounts at the August 11, 2024 Regular Scheduled Meeting.

**Carried**

**MOTION**

**2023 Financial Statement Documentation Signing**

**08-2024-006**

V. Hamm

The Brightsand Lake Regional Park Authority approves the Chairperson and Administration to sign the 2023 Financial Statement Documentation as requested by Vantage Chartered Accountants at the August 11, 2024 Regular Scheduled Meeting.

**Carried**

**MOTION**

**2024 Capital Grant Memorandum of Understanding**

**08-2024-007**

P. Schiller

The Brightsand Lake Regional Park Authority approves the Chairperson and Administration to sign the 2024 Capital Grant Memorandum of Understanding at the August 11, 2024 Regular Scheduled Meeting.

**Carried**

**MOTION**

**Community Safety Officer**

**08-2024-008**

J. Florizone

The Brightsand Lake Regional Park Authority requests Administration to send correspondence to the Rural Municipality of Mervin No. 499 to convey the support of the presence of the Community Safety Officer within the Regional Park boundaries.

**Carried**

CP CHAIRPERSON

SB ADMINISTRATION

**MOTION**  
**2025 Accreditation Package** **08-2024-009** V. Hamm  
The Brightsand Lake Regional Park Authority approves the Chairperson and Administration to sign the 2025 Accreditation Application at the August 11, 2024 Regular Scheduled Meeting.

**Carried**

**MOTION**  
**Accounts for Payment as of August 11, 2024** **08-2024-010** J. Florizone  
The Brightsand Lake Regional Park Authority approves the List of Accounts for Payment as of August 11, 2024 that includes payments from June 24, 2024 to August 11, 2024 with a total amount of \$72,499.56 at the August 11, 2024 Regular Scheduled Meeting.

**Carried**

**MOTION**  
**Statement of Financial Activities as of July 31, 2024** **08-2024-011** J. Florizone  
The Brightsand Lake Regional Park Authority acknowledges the Statement of Financial Activities as of July 31, 2024 as presented at the August 11, 2024 Regular Scheduled Meeting.

**Carried**

**MOTION**  
**Budget Control as of July 31, 2024** **08-2024-12** P. Schiller  
The Brightsand Lake Regional Park Authority acknowledges the Budget Control as of July 31, 2024 as presented at the August 11, 2024 Regular Scheduled Meeting.

**Carried**

**MOTION**  
**Correspondence – August 4, 2024 Email** **08-2024-13** T. Gurnsey  
The Brightsand Lake Regional Park Authority requests Administration to respond to the August 4, 2024 Email Correspondence with an offer of refund for one-nights stay.

**Carried**

**MOTION**  
**Correspondence – July 29, 2024 Email** **08-2024-14** T. Gurnsey  
The Brightsand Lake Regional Park Authority requests Administration to respond to the July 29, 2024 Email Correspondence with thanks for bringing Emergency Protocol and Notification suggestions to the Authority's attention.

**Carried**

Cr CHAIRPERSON

AB ADMINISTRATION

**MOTION**

**Correspondence – August 7, 2024 Email**

**08-2024-15**

The Brightsand Lake Regional Park Authority requests Administration to respond to the August 7, 2024 Email Correspondence that the Authority will be reviewing the considerations requested.

**Carried**

**MOTION**

**Adjournment**

**08-2024-016**

J. Florizone

The Brightsand Lake Regional Park Authority adjourns the August 11, 2024 Meeting at 11:53 a.m.

**Carried**

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***Other Information***

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**Special Notes:**

***Next Meeting – 7:00 p.m. on Friday, September 13, 2024 at the Brightsand Lake Regional Park Maintenance Shop***

CP CHAIRPERSON

AB ADMINISTRATION