

# Brightsand Lake Regional Park Authority



September 13, 2024

7:00 p.m.

SWDFRA Firehall

**Meeting called by:** Chairperson Clinton Parker

**Type of meeting:** Regular Meeting

**Facilitator:** Chairperson Clinton Parker

**Note taker:** Shiloh Bronken

**Attendees:** Board Members Present: Clinton Parker, Victor Hamm, Jason Utz, Darcy Wildeman, and John Florizone

Guest[s]: Park Operations Manager Kim Gardner and Administration Shiloh Bronken

**Regrets:** Board Members: Tara Gurnsey and Paul Schiller

Call to Order by Chairman Clinton Parker at 7:06 p.m.

Welcome to the Board Members and Guests.

## Minutes

### MOTION

#### Agenda

09-2024-001

J. Florizone

The Brightsand Lake Regional Park Authority adopts the September 13, 2024 Agenda as revised with the addition of correspondence from M. Schiller.

Carried

### MOTION

#### August 11, 2024 Regular Minutes

09-2024-002

V. Hamm

The Brightsand Lake Regional Park Authority approves the August 11, 2024 Regular Scheduled Meeting Minutes as presented.

Carried

### MOTION

#### August 13, 2024 Special Minutes

09-2024-003

D. Wildeman

The Brightsand Lake Regional Park Authority approves the August 13, 2024 Special Meeting Minutes as presented.

Carried

 CHAIRPERSON

 ADMINISTRATION

**MOTION**

**Firewood Management**

**09-2024-004**

J. Florizone

The Brightsand Lake Regional Park Authority approves the Park Operations Manager to obtain a 3<sup>rd</sup> Party Contractor to address the firewood management that includes the moving to the maintenance compound, up to \$7,500.00 before taxes for the 2025 Season.

**Carried**

**MOTION**

**Park Operations Manager Report as of September 13, 2024**

**09-2024-005**

D. Wildeman

The Brightsand Lake Regional Park Authority accepts the Park Operations Managers Report with verbal report.

**Carried**

**MOTION**

**Saskatchewan Regional Parks Association Scholarship**

**09-2024-006**

D. Wildeman

The Brightsand Lake Regional Park Authority supports the application as submitted by Hailey Sinclair for the 2024 Saskatchewan Regional Parks Association Scholarship.

**Carried**

**MOTION**

**Audit Tender**

**09-2024-007**

J. Florizone

The Brightsand Lake Regional Park Authority requests Administration to complete a tender for Audit Services for a three-year term.

**Carried**

**MOTION**

**Closed Session – LAFOIP Section 16(1)(b)**

**09-2024-008**

D. Wildeman

The Brightsand Lake Regional Park Authority September 13, 2024 meeting goes to Closed In-Camera Session pursuant to *The Local Authority Freedom of Information and Privacy Act* at 8:24 p.m.

**Carried**

**MOTION**

**Resume Open Session**

**09-2024-009**

D. Wildeman

The Brightsand Lake Regional Park Authority resumes open session of the September 13, 2024 meeting at 8:31 p.m.

**Carried**

Cr CHAIRPERSON

AB ADMINISTRATION

**MOTION**

**Maintenance Manager – Seasonal Layoff**

**09-2024-010**

C. Parker

The Brightsand Lake Regional Park Authority approves the Maintenance Manager layoff as of September 7, 2024 with compensation to September 30, 2024.

**Carried**

**MOTION**

**Park Operation Manager – Employment**

**09-2024-011**

J. Florizone

The Brightsand Lake Regional Park Authority offer Park Operations Manager Kim Gardner off-season employment from October 1, 2024 to March 31, 2025 for 80 hours per month at a rate of \$2,500.00 before deductions.

**Carried**

**MOTION**

**Audit Tender for 2024**

**09-2024-012**

J. Florizone

The Brightsand Lake Regional Park Authority requests Administration to complete a tender for Audit Services for a three-year term.

**Carried**

**MOTION**

**Correspondence**

**09-2024-013**

V. Hamm

The Brightsand Lake Regional Park Authority receives and acknowledges the correspondence as presented.

**Carried**

**MOTION**

**Adjournment**

**09-2024-014**

J. Utz

The Brightsand Lake Regional Park Authority adjourns the September 13, 2024 Meeting at 9:26 p.m.

**Carried**

***Other Information***

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**Special Notes:**

***Next Meeting – 7:00 p.m. on Monday, October 14, 2024 at the Brightsand Lake Regional Park Maintenance Shop***

 CHAIRPERSON  
 ADMINISTRATION