

Brightsand Lake Regional Park Authority



October 14, 2024

7:30 p.m.

SWDFRA Firehall

Meeting called by: Chairperson Clinton Parker **Type of meeting:** Regular Meeting

Facilitator: Chairperson Clinton Parker **Note taker:** Shiloh Bronken

Attendees: Board Members Present: Clinton Parker, Victor Hamm, Jason Utz, Darcy Wildeman, Tara Gurnsey, Paul Schiller and John Florizone
Guest[s]: Park Operations Manager Kim Gardner and Administration Shiloh Bronken

Regrets: Board Member: Tara Gurnsey

Call to Order by Chairman Clinton Parker at 7:30 p.m.

Welcome to the Board Members and Guests.

Minutes

MOTION

Agenda

10-2024-001

J. Florizone

The Brightsand Lake Regional Park Authority adopts the October 14, 2024 Agenda acknowledging meeting time as 7:30 p.m. and the Delegation at 7:45 p.m. as revised with the following addition:

- 7.d. Beach Maintenance.

Carried

MOTION

September 13, 2024 Regular Minutes

10-2024-002

P. Schiller

The Brightsand Lake Regional Park Authority approves the September 13, 2024 Regular Scheduled Meeting Minutes as presented.

Carried

MOTION

Firewood Management

10-2024-003

J. Florizone

The Brightsand Lake Regional Park Authority acknowledges that Board Member Victor Hamm will review and engage with potential contractors to address the firewood processing management for 2025.

Carried

Welcomed Eric Marcoux and Shaun Marcoux to the October 14, 2024 meeting as a Delegation to discuss the Concession Tender at 7:45 p.m.

 CHAIRPERSON

 ADMINISTRATION

Thanked Eric Marcoux and Shaun Marcoux for joining the Board at the October 14, 2024 meeting to discuss the Concession Tender.

MOTION

Concession Tender

10-2024-004

D. Wildeman

The Brightsand Lake Regional Park Authority offers a one-year lease to Eric and Shaun Marcoux beginning May 1, 2025 to September 30, 2025 once the documentation has been reviewed by legal.

Carried

MOTION

Park Operations Manager Telephone Stipend

10-2024-005

C. Parker

The Brightsand Lake Regional Park Authority authorizes a telephone stipend for the Park Operations Manager as follows:

- \$50.00 per month for the months of October through March and
- \$70.00 per month for the months of April through September.

Carried

MOTION

Park Operations Manager Report

10-2024-006

V. Hamm

The Brightsand Lake Regional Park Authority accepts the Park Operations Manager Report and verbal report as presented by Kim Gardner at the October 14, 2024 meeting.

Carried

MOTION

Audit Tender

10-2024-007

P. Schiller

The Brightsand Lake Regional Park Authority sends the Invitation to Quote for Audit Services for the 2024-2026, with a closing date of November 15, 2024 to the following firms:

- MNP LLP, Lloydminster;
- L&A CPA LLP, Lloydminster;
- HRO, North Battleford;
- Vantage Chartered Professional Accountants, North Battleford;
- Pinnacle Business Solutions, Meadow Lake; and
- BDO Canada LLP, Saskatoon.

Carried

MOTION

Employment Extension – Front Entry Supervisor

10-2024-008

P. Schiller

The Brightsand Lake Regional Park Authority extends the employment contract of T. Rendle as Front Entry Supervisor to October 31, 2024.

Carried

 CHAIRPERSON

 ADMINISTRATION

MOTION

Lease Transfer

10-2024-009

D. Wildeman

The Brightsand Lake Regional Park Authority approves the Lease Transfer due to the sale of the cabin on Lot 22, Block 2, Plan No. 66B09733 – South Subdivision in the Brightsand Lake Regional Park.

Carried

MOTION

Investment Options

10-2024-010

J. Florizone

The Brightsand Lake Regional Park Authority requests Administration to research investment options to present at the November 18, 2024 meeting.

Carried

MOTION

Accounts for Payment

10-2024-011

P. Schiller

The Brightsand Lake Regional Park Authority approves the Accounts for Payment as of October 14, 2024 in the amount of \$34,312.40 as presented and attached to the minutes.

Carried

MOTION

Adjournment

10-2024-012

J. Utz

The Brightsand Lake Regional Park Authority adjourns the October 14, 2024 Meeting at 9:30 p.m.

Carried

Other Information

Special Notes:

Next Meeting – 7:30 p.m. on Monday, November 18, 2024 at the SWDFRA Firehall

 CHAIRPERSON

 ADMINISTRATION