

Brightsand Lake Regional Park Authority



February 16, 2026

7:30 p.m.

SWDFRA Firehall

Meeting called by: Administration Shiloh Bronken **Type of meeting:** 1st Meeting of New Board of 2026

Facilitator: Chairperson Clinton Parker **Note taker:** Administration Shiloh Bronken

Attendees: Board Members Present: Clinton Parker, Victor Hamm, Paul Schiller, and David Krywchuk
Board Members Virtual: John Florizone and Wayne Griffith
Guest[s]: Park Operations Manager Kim Gardner and Administration Shiloh Bronken

Call to Order by Administration at 7:26 p.m.

Welcome to the Board Members and Guests.

Minutes

Administration called for nominations for the Chairperson position.

NOMINATION

Chairperson Nominations

02-2026-01

V. Hamm

That Clinton Parker is nominated for the Chairperson position for 2026.

MOTION

Nominations for Chairperson Cease

02-2026-02

P. Schiller

The Brightsand Lake Regional Park Authority cease nominations for Chairperson position for 2026.

Carried

Clinton Parker accepts the Chairperson position for 2026 and assumes the position at 7:29 p.m.

NOMINATION

Vice Chairperson Nominations

02-2026-03

P. Schiller

That Victor Hamm is nominated for the Vice Chairperson position for 2026.

CP CHAIRPERSON

AB ADMINISTRATION

MOTION

Nominations for Vice Chairperson Cease

02-2026-04

D. Krywchuk

The Brightsand Lake Regional Park Authority cease nominations for Vice Chairperson position for 2026.

Carried

Victor Hamm accepts the Vice Chairperson position for 2026.

NOMINATION

Executive Committee Nominations

02-2026-05

C. Parker

The Brightsand Lake Regional Park Authority appoints the following Directors to the Executive Committee for 2025:

- Clinton Parker, Chairperson;
- Victor Hamm, Vice Chairperson; and
- John Florizone, Director.

MOTION

Agenda

02-2026-06

P. Schiller

The Brightsand Lake Regional Park Authority accepts the agenda as presented for the February 16, 2026 meeting.

Carried

MOTION

October 27, 2025 Minutes

02-2026-07

P. Schiller

The Brightsand Lake Regional Park Authority approves the October 27, 2025 Minutes as circulated.

Carried

MOTION

Funds Transfer

02-2026-08

D. Krywchuk

The Brightsand Lake Regional Park Authority approves the transfer of \$25,000.00 from the SmartPack Biz Account into the ISave Account.

Carried

MOTION

Current Bank Balances as of February 16, 2026

02-2026-09

D. Krywchuk

The Brightsand Lake Regional Park Authority accepts the current bank balances, after the transfer of funds per Resolution 02-2026-08, as follows:

- SmartPack Biz: \$47,983.83; and
- ISave: \$32,141.14.

Carried

CP CHAIRPERSON

AB ADMINISTRATION

MOTION

Statement of Financial Activities as of February 16, 2026 **02-2026-10** **P. Schiller**

The Brightsand Lake Regional Park Authority accepts the Statement of Financial Activities as of February 16, 2026 as circulated and discussed.

Carried

MOTION

Accounts for Payment as of December 31, 2025 **02-2026-11** **V. Hamm**

The Brightsand Lake Regional Park Authority approves the Accounts for Payment as of December 31, 2025, totalling \$70,778.54, as circulated and discussed, to be attached to the minutes of February 16, 2026.

Carried

MOTION

Accounts for Payment as of February 16, 2026 **02-2026-12** **V. Hamm**

The Brightsand Lake Regional Park Authority approves the Accounts for Payment as of February 16, 2026, totalling \$20,706.98, as circulated and discussed, to be attached to the minutes of February 16, 2026.

Carried

MOTION

Increase to Camping Fees for 2026 **02-2026-13** **P. Schiller**

The Brightsand Lake Regional Park Authority increases the 2026 Camping Fees as follows:

- Campsites to be increased by \$5.00 per night per site; and
- Cabins to be increased to \$150.00 per night or a weekly rate of \$900.00.

Carried

MOTION

2026 Budget with Capital Projects **02-2026-14** **J. Florizone**

The Brightsand Lake Regional Park Authority approves the 2026 Budget, with Capital Projects and Salary Grid, as circulated and discussed.

Carried

MOTION

Shower House Facility Accessibility **02-2026-15** **C. Parker**

The Brightsand Lake Regional Park Authority supports Director Victor Hamm to obtain quotes for exterior doors on the Shower House Facility to address accessibility.

Carried

CP CHAIRPERSON
AB ADMINISTRATION

MOTION

Capital Projects – Boat Launch and Egress

02-2026-16

C. Parker

The Brightsand Lake Regional Park Authority supports Director Dave Krywchuk to obtain quotes for the following Capital Projects:

- Boat Launch Access (Twinning); and
- Egress Trails.

Carried

MOTION

Capital Projects – Emergency Measures

02-2026-17

C. Parker

The Brightsand Lake Regional Park Authority supports Director John Florizone obtaining quotes for Emergency Measures Equipment.

Carried

MOTION

Park Operations Manager – 2026 Employment

02-2026-18

P. Schiller

The Brightsand Lake Regional Park Authority approves the transition of Park Operations Manager Kim Gardner from part time employment to full time employment as of March 1, 2026.

Carried

MOTION

2026 Executive Committee

02-2026-19

W. Griffith

The Brightsand Lake Regional Park Authority confirms that the 2026 Executive Committee is comprised of the following Directors:

- Clinton Parker, Chairperson;
- Victor Hamm, Vice Chairperson; and
- John Florizone, Director.

Carried

MOTION

2026 Development Officer

02-2026-20

V. Hamm

The Brightsand Lake Regional Park Authority confirms that Park Operations Manager Kim Gardner is designated as the Brightsand Lake Regional Park Development Officer for 2026.

Carried

 CHAIRPERSON

 ADMINISTRATION

MOTION

2026 Brightsand Lake Regional Park Authority Appointments

02-2026-21

J. Florizone

The Brightsand Lake Regional Park Authority approves the 2026 Appointments for representation as attached to and forming part of the February 16, 2026 minutes.

Carried

MOTION

2026 Development Appeals Board

02-2026-22

C. Parker

That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the Brightsand Lake Regional Park appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026 to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Chirstopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

MOTION

2026 Development Appeals Board Secretary

02-2026-23

J. Florizone

That pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the Brightsand Lake Regional Park appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026 to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties Western Municipal Consulting Ltd. may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

MOTION

Staggered Booking Dates for 2026

02-2026-24

J. Florizone

The Brightsand Lake Regional Park Authority approves the staggered booking dates beginning at 9:00 a.m. for the 2026 Camping Season, with no refunds, no transfers, and no discounts to pre-bookings, as follows:

- More than 21 days in length: March 21;
- More than 14 days in length: March 28; and
- Regular Booking: April 1.

Carried

CP CHAIRPERSON

JB ADMINISTRATION

Park Operations Manager Report

MOTION

02-2026-25

V. Hamm

The Brightsand Lake Regional Park Authority accepts the Park Operations Manager Report, circulated and discussed, for February 16, 2026 as submitted by Kim Gardner.

Carried

2025 Unpaid Taxes Correspondence

MOTION

02-2026-25

J. Florizone

The Brightsand Lake Regional Park Authority requests Administration to send correspondence to the Leaseholders with outstanding 2025 taxes as communicated by the Rural Municipality of Mervin No. 499

Carried

2026 Tax Allocation Percentage

MOTION

02-2026-26

J. Florizone

The Brightsand Lake Regional Park Authority requests the 2026 tax allocation percentage to be forty percent Furthermore, Administration to forward correspondence to the Rural Municipality of Mervin No. 499 with the request.

Carried

2026 Mill Rate

MOTION

02-2026-27

J. Florizone

The Brightsand Lake Regional Park Authority approves the 2026 Mill Rate as 3.4 Furthermore, Administration to forward correspondence to the Rural Municipality of Mervin No. 499 with the request.

Carried

2026 Annual Lease Invoices

MOTION

02-2026-28

W. Griffith

The Brightsand Lake Regional Park Authority requests Administration to complete and distribute the Leaseholder Annual Invoices for 2026.

Carried

2026 Disc Golf / Golf Sponsorships – Year 3 of 5

MOTION

02-2026-29

P. Schiller

The Brightsand Lake Regional Park Authority requests Administration to complete and distribute the 2026 Sponsorship Invoices.

Carried

 CHAIRPERSON

 ADMINISTRATION

MOTION

Brightsand Lake Regional Park Authority Signing Authority

02-2026-30

D. Krywchuk

The Brightsand Lake Regional Park Authority signing authority at Synergy Credit Union, including online payments, be revised as dual signature requirement as follows:

- Clinton Parker, Victor Hamm, or John Florizone; and
- Shiloh Bronken.

Carried

MOTION

2026 Complimentary Seasonal Park Pass – Directors and Staff

02-2026-31

J. Florizone

The Brightsand Lake Regional Park Authority approves the provision of a 2026 Seasonal Park Pass to all Directors and Staff.

Carried

MOTION

Adjournment

02-2026-32

P. Schiller

The Brightsand Lake Regional Park Authority adjourns the February 16, 2026 meeting at 10:24 p.m.

Carried

Other Information

Special Notes:-

Next Meeting – March 16, 2026 at 7:00 p.m. at the SWDFRA

CP CHAIRPERSON

SB ADMINISTRATION