

Brightsand Lake Regional Park Authority



April 20, 2026
7:00 p.m.
SWDFRA Firehall

Meeting called by: Administration Shiloh Bronken **Type of meeting:** Regular Board Meeting

Facilitator: Chairperson Clinton Parker **Note taker:** Administration Shiloh Bronken

Attendees: Board Members Present: Clinton Parker, Victor Hamm, Wayne Griffith, and David Krywchuk
Board Member Virtual: John Florizone
Guest[s]: Park Operations Manager Kim Gardner and Administration Shiloh Bronken

Regrets: Paul Schiller

Call to Order by Clinton Parker, Chairperson at 7:04 p.m.

Welcome to the Board Members and Guests.

Minutes

	MOTION	
Agenda	04-2026-01	D. Krywchuk
The Brightsand Lake Regional Park Authority accepts the agenda as presented for the April 20, 2026 meeting.		
		Carried

	MOTION	
March 16, 2026 Minutes	04-2026-02	W. Griffith
The Brightsand Lake Regional Park Authority approves the March 16, 2026 Minutes as circulated.		
		Carried

	MOTION	
RM of Mervin No. 499 – March 18, 2026 Correspondence	04-2026-03	D. Krywchuk
The Brightsand Lake Regional Park Authority acknowledges the March 18, 2026 correspondence from the RM of Mervin No. 499. Furthermore, that Administration sends a response of acceptance with thanks.		
		Carried

	MOTION	
Brightsand Lake Regional Park Golf Subcommittee Terms of Reference	04-2026-04	V. Hamm
The Brightsand Lake Regional Park Authority approves the Golf Subcommittee Terms of Reference. Furthermore, that the Chairperson, Vice Chairperson, and Administration are authorized to sign the Terms of Reference.		
		Carried

 CHAIRPERSON
 ADMINISTRATION



MOTION

Liquor Permit Request for the Brightsand Lake Regional Golf Course

04-2026-05

C. Parker

The Brightsand Lake Regional Park Authority TABLES the Golf Subcommittee request for a liquor license to the next meeting pending a review of Saskatchewan Liquor and Gaming Regulations.

Carried

MOTION

Brightsand Lake Regional Park Golf Course Improvements Request

04-2026-06

J. Florizone

The Brightsand Lake Regional Park Authority support the request of the Golf Subcommittee for the Items to Improve Look and Playability of Golf Course utilizing the 2026 Golf Sponsorship funds in the amount of \$4,500.00. Furthermore, that all requests for purchases are to be confirmed and approved by the Park Operations Manager Kim Gardner.

Carried

MOTION

Brightsand Lake Regional Park Golf Course Flag Request

04-2026-07

J. Florizone

The Brightsand Lake Regional Park Authority denies the request of the Golf Subcommittee to utilize a "personalized" logo for the flags on the Brightsand Lake Regional Park Golf Course due to governance by Saskatchewan Regional Parks Association. Furthermore, that only the Brightsand Lake Regional Park Authority logo is to be used for all marketing within the park.

Carried

MOTION

Brightsand Lake Regional Park Golf Course Tournaments and Special Nights

04-2026-08

C. Parker

The Brightsand Lake Regional Park Authority acknowledges the following Tournaments and Special Nights for 2026:

- Senior's Tournament – Mid to Late June;
- Sand Diggers Open – Mid July;
- Moose on the Loose – Late August;
- 2x Men's Night's;
- 2x Ladies Night's;
- 2x Person Scramble Night's;
- Night Golf Tournament; and
- Family Tournament – Around July Long Weekend.

Carried

 CHAIRPERSON
 ADMINISTRATION

MOTION

Brightsand Lake Regional Park Golf Course Tournament and Special Nights Fees

04-2026-09

D. Krywchuk

The Brightsand Lake Regional Park Authority supports the following fees as presented by the Golf Subcommittee for the following:

- Special Nights: \$20/Member and \$30/Non-Member; and
- Tournaments: \$40/Member and \$55/Non-Member.

Carried

MOTION

Brightsand Lake Regional Park Golf Course Clean Up

04-2026-10

J. Florizone

The Brightsand Lake Regional Park Authority supports the initiative of a Group Clean Up as pre-arranged by the Brightsand Lake Regional Park Golf Subcommittee during the weekend of May 15-18, 2026. Furthermore, that all volunteers' complete waivers as provided by the Park Operations Manager and any volunteers utilizing chainsaw(s) provide proof of certification to the Park Operations Manager prior to the activities taking place.

Carried

MOTION

2nd Boat Launch Proposal

04-2026-11

V. Hamm

The Brightsand Lake Regional Park Authority approves the quote provided by Breina Docks for sixty (60') feet of rolling dock complete with planking for \$12,5252.85 plus the costs for a flag pole and anchor kit for a total estimated cost of \$14,066.00 plus applicable taxes.

Carried

MOTION

Emergency Egress Trail – North

04-2026-12

W. Griffith

The Brightsand Lake Regional Park Authority TABLES the Emergency Egress Trail – North to the next meeting pending engagement with the contractor by the Park Operations Manager.

Carried

MOTION

Shower House Renovations

04-2026-13

C. Parker

The Brightsand Lake Regional Park Authority supports Director Victor Hamm to obtain quotes for the shower house renovations that include any and all incidentals.

Carried

CP CHAIRPERSON

AB ADMINISTRATION

MOTION

Current Bank Balances as of April 19, 2026

04-2026-14

V. Hamm

The Brightsand Lake Regional Park Authority accepts the current bank balances:

- SmartPack Biz: \$220,235.75; and
- ISave: \$32,157.67.

Carried

MOTION

Statement of Financial Activities as of April 20, 2026

04-2026-15

W. Griffith

The Brightsand Lake Regional Park Authority accepts the Statement of Financial Activities as of April 20, 2026 as circulated and discussed.

Carried

MOTION

Accounts for Payment as of April 20, 2026

04-2026-16

D. Krywchuk

The Brightsand Lake Regional Park Authority approves the Accounts for Payment as of April 20, 2026, totalling \$20,374.12, as circulated and discussed, to be attached to the minutes of April 20, 2026.

Carried

MOTION

Canada Summer Jobs – Golf Course Attendant

04-2026-17

C. Parker

The Brightsand Lake Regional Park Authority acknowledges the approval of a Golf Course Attendant through the Canada Summer Jobs Grant for 8 weeks, up to 35 hours per week under the direction of the Park Operations Manager. Furthermore, the Brightsand Lake Regional Park Golf Subcommittee be engaged to collaborate on the hiring, specific job duties required, and scheduling with the Park Operations Manager.

Carried

MOTION

2026 LADRA 28th Annual Livelong Summerspiel Sponsorship

04-2026-18

V. Hamm

The Brightsand Lake Regional Park Authority approves the Bronze Package sponsorship of the 28th Annual Livelong Summerspiel hosted by LADRA in the amount of \$75.00.

Carried



CHAIRPERSON



ADMINISTRATION

MOTION

Park Operations Manager Report

04-2026-19

W. Griffith

The Brightsand Lake Regional Park Authority accepts the Park Operations Manager Report, circulated and discussed, for April 20, 2026 as submitted by Kim Gardner.

Carried

MOTION

2026 Maintenance Supervisor Contract

04-2026-20

W. Griffith

The Brightsand Lake Regional Park Authority offers Daryl Goodfellow a Maintenance Supervisor Contract for the 2026 Season at \$34.00 that includes vacation pay for a forty (40) hour week up to May 31, 2026 and up to twenty-four (24) hours per week from June 1 to September 30, 2026. Furthermore, any hours above twenty-four (24) per week, require prior approval by the Park Operations Manager in writing.

Carried

MOTION

2025 Audited Financial Statement

04-2026-21

V. Hamm

The Brightsand Lake Regional Park Authority approves the 2025 Annual Financial Statement as submitted by Pinnacle Business Solutions. Furthermore, the Chairperson and Vice Chairperson are authorized to endorse the documents.

Carried

MOTION

2026 Annual General Meeting

04-2026-22

V. Hamm

The Brightsand Lake Regional Park Authority sets the date for the 2026 Annual General Meeting on July 4th, 2026 at 11:00 a.m. at the Brightsand Lake Regional Park Maintenance Shop.

Carried

MOTION

Memorial Bench(s) Purchase – Nelson Granite

04-2026-23

D. Krywchuk

The Brightsand Lake Regional Park Authority approves the purchase of two (2) granite memorial benches pursuant to Policy 2025-04 – Dedication and Memorial Bench for an approximate cost of \$2,500.00 each from Nelson Granite.

Carried

 CHAIRPERSON
 ADMINISTRATION

MOTION

Bylaw 2026-01 to Control the Collection, Storage, and Disposal of Sewage

04-2026-24

W. Griffith

The Brightsand Lake Regional Park Authority completes first reading of Bylaw 2026-01 to Control the Collection, Storage, and Disposal of Sewage at the April 20, 2026 meeting.

Carried

MOTION

Adjournment

04-2026-25

W. Griffith

The Brightsand Lake Regional Park Authority adjourns the April 20, 2026 meeting at 9:30 p.m.

Carried

Other Information

Special Notes:-

Next Meeting – May 18, 2026 at 7:00 p.m. at the SWDFRA



CHAIRPERSON



ADMINISTRATION